



**MINUTES**

GBI Consensus Body - Call #2  
 Webinar/Teleconference  
 January 10, 2020 from 12:00 to 2:00 p.m. ET

**NOTE ALL TIMES ARE EASTERN TIME**

**Consensus Body Members in Attendance**

Full Name	Organization	1/10/2020	12/20/2019
Gregg Bergmiller	The S/L/A/M Collaborative	X	X
Allan Bilka	International Code Council	Absent	X
Benjamin Bojda	Dominion Environmental Consultants NV, Inc	X	X
Jeff Bradley	American Wood Council	X	X
Karen Butler	EPA	X	X
Virgil Campaneria	Gurri Matute PA	Absent	X
Michael Cudahy	PPFA - PPEF	X	X
Chris Dixon	Morrison Hershfield	X	X
David Eldridge	Grumman/Butkus Associates	X	X
Josh Jacobs	UL	X	X
Luke Johnson	American Institute of Steel Construction	Absent	X
Gary Keclik	Keclik Associates Ltd.	Absent	Absent
Charles Kibert	University of Florida	X	X
Michael Lehman (Chair)	Chair	X	X
Tim Miller	Sidock Group Inc	X	X
James O'Brien	Independent Environmental Consultant	X	X
Jane Rohde	JSR Associates, Inc., The Vinyl Institute / Resilient Floor Covering Institute	Absent	X
Kirk Sander	National Waste and Recycling Association	Absent	X
Gord Shymko	G. F. Shymko & Associates Inc.	X	X
Stephen Szoke	American Concrete Institute	Absent	X
Angela Tin	American Lung Association	X	X
Doug Tucker	Mitsubishi Electric US, Inc.	X	X

**Interested Parties in Attendance**

Full Name	Organization	1/20/2020	12/20/2019
Glen Clapper	National Roofing Contractors Association	X	
Domenic DeCaria	The Vinyl Institute	X	
Larry Eisenberg	Ovus Partners 360		X
Nathan Elliott	EA Architecture & Design, Inc.	X	X
Julia Farber	Legrand, North and Central America		X
Michael Gardner	M Gardner Services, LLC		X

Stan Graveline	US Sika	X	
Gary Heroux	Composite Panel Association	X	
Alison Kinn Bennett	EPA	X	
Viken Koukounian	K.R. Moeller Associates Ltd.	X	
Emily Lorenz	Independent Consulting Engineer	X	X
Cambria McLeod	Kohler Company		X
Thomas Pape	Best Management Partners	X	
Mike Temple	Irrigation Association		X
Kyle Thompson	IAPMO	X	

#### Chair/Staff in Attendance

Full Name	Organization	1/10/2020	12/20/2019
Vicki Worden	President & CEO, GBI	Absent	X
Emily Marx	Secretariat, GBI	X	X
Megan Baker	Staff, GBI	X	X
Kate Callahan	Staff, GBI	X	X
Sara Rademacher	Staff, GBI	X	X
Micah Thomas	Staff, GBI	X	X
Adam Wellen	Staff, GBI	X	X

#### Welcome

Chair Michael Lehman welcomed everyone to the meeting.

#### Roll Call

Secretariat Emily Marx took roll call to establish quorum, reviewed the GBI Anti-Trust Policy, Code of Conduct policy and notified participants that the call was being recorded for the purpose of preparing minutes. No objections or concerns were raised.

#### Administrative Items

The Chair gave a brief overview of the agenda and asked if anyone had any comments or concerns.

**MOTION: A Motion was made, seconded, and carried unanimously to approve the Agenda as presented.**

Lehman also reviewed the minutes from meeting #1 on December 20, 2019 and asked if anyone had any comments or concerns. There was no discussion.

**MOTION: A Motion was made, seconded, and carried unanimously to approve the minutes from meeting #1 on December 20, 2019 as presented.**

#### Review Procedures for Motions

Marx reviewed the Roberts Rules of Order Cheat Sheet draft and explained that it is being reviewed by staff and a parliamentarian for further clarification on proper procedures. A final version will be circulated as soon as it is available. There was no discussion.

#### Editorial Comment Review

The Chair explained that the Consensus Body is tasked with discussing at a high level a few overarching changes throughout the standard.

### Number Formatting Public Comments

Marx showed a spreadsheet with each of the editorial public comments for the PM Assessment Area and explained that the standard lacks consistency among the number formatting. Marx turned the discussion over to staff member Micah Thomas who explained that when the ANSI 2019 standard was being put into the v3 software for project clients and assessors to use, the inconsistencies of the number formatting came to light. Thomas gave the example of Pathways and provided recommended updates to ensure all areas are consistent throughout the standard.

The PM/Energy Subcommittee Chair shared the concern of the Subcommittee that too many decimal places can lead to errors and confusion by users.

The Consensus Body Chair suggested that a Task Group could be formed to review the current inconsistencies and potentially develop a new formatting system that could be brought back to the Consensus Body for review. He noted the importance of having representation from all Subcommittees/Assessment Areas. Staff noted that the software could be updated to reflect a new numbering format. However, it is important that all criteria in the software can be traced back to the ANSI standard.

### Recommended Documentation Public Comments

Marx shared the intent of moving recommended documentation under each sub-section of the Standard instead of under each section. Marx shared a document to visualize the change for Consensus Body members. Lehman clarified that there isn't a motion needed but that the views of the Consensus Body will be brought to the Subcommittees when reviewing these comments, which are found throughout the standard.

There were no objections to having Subcommittees review Section Recommended Documentation and move the information to each sub-section.

### Points Minimum for each Assessment Area

Marx reviewed a public comment to reduce the points minimum required for each Assessment Area from 20% to 10%. There was discussion on the recommendation to lower to 10% and not another number. It was noted that the Non-Applicable option that is built into the standard should not affect minimum requirements. The question was raised that assessment areas could have different minimum requirements. There was agreement that the minimum requirements and weighing of assessment areas should be reviewed on a regular basis.

### **6a-1**

**Public Comment:** Optimum utilization and economization of the building and systems in terms of output/productivity;

**Reason:** Add criterion that addresses the most effective and productive use of the building resource.

**Recommended Response:** Thank you for your comment. Your comment has been acknowledged and while the Consensus Body has discussed your comment, your comment has been rejected for the following reason: The proposed language does not provide specific criteria.

**MOTION: The Motion was made and seconded to reject the comment.**

**Discussion took place on the Motion:**

- There was discussion that the response is lacking and should give more direction.
- The PM/Energy Subcommittee Chair gave background on the discussion by the Subcommittee.
- There was concern over the word 'vague,' which was included in the original reason from the Subcommittee.

**VOTE: The motion passes with 13 in favor, 1 opposed, 1 abstained.**

Opposed: Ben Bojda

Abstained: Gregg Bergmiller

**AMENDMENT: The amendment was made and seconded to remove the language "is vague and", which aligns to what the Consensus Body discussed.**

**No Objections.**

**No Discussion took place on the Amendment.**

**VOTE: The Amendments passes with 13 in favor, 0 opposed, 2 abstained.**

Abstained: Mike Cudahy, Gregg Bergmiller

**6a-7**  
**Public Comment:** The analysis is a life cycle cost analysis (LCCA) that compares the life time benefits of ownership to the subsequent costs. The analysis accounts for and clearly states all calculation assumptions related to:  
**Reason:** Typo. "Clearly" is spelled "clearly."  
**Recommended Response:** Thank you for your comment. Your comment has been accepted and the changes have been implemented in the draft Standard.

Marx reviewed the comment and stated that it's a typo. The Consensus Body did not have discussion or concerns about the comment and no vote was needed.

#### **Public Participation**

At this point anyone participating in the meeting who was not on the Consensus Body or on GBI staff were invited to indicate if they had a question or comment. No one indicated an interest in making a comment and no discussion occurred.

#### **New Business**

There was no new business.

#### **Action Items**

GBI staff will send out a doodle poll for the last week of January and the whole month of February to determine the best date and time for meetings #3 and #4.

**MOTION: The motion was made, seconded, and carried unanimously to adjourn.**

**Meeting adjourned at 1:24 PM EST.**