

MINUTES

GBI Consensus Body for Existing Buildings- Call #1
Webinar/Teleconference
April 2, 2021 from 12:00 to 1:30 p.m. ET

NOTE ALL TIMES ARE EASTERN TIME

Consensus Body for Existing Buildings Members in Attendance

Full Name	Organization	4/2/21
Benjamin Bojda	Dominion Environmental Consultants NV, Inc	X
Larry Clark	Sustainable Performance Solutions	X
Michael Cudahy	PPFA - PPEF	X
Lawrence (Buddy) Humphries (Chair)	Efficient Green, LLC	X
Josh Jacobs	UL	X
Max Puchtel	American Institute of Steel Construction	X
Benjamin Reeves	Arete Design Group	X
Jane Rohde	JSR Associates, Inc., The Vinyl Institute / Resilient Floor Covering Institute	X
Anthony Serres	Signify North America Corporation	X
Gord Shymko	G. F. Shymko & Associates Inc.	X
Frank Sullivan	Kiewit	X
Kyle Thompson	IAPMO (International Association of Plumbing and Mechanical Officials)	X
Michael Zatz	ENERGY STAR Commercial & Industrial Branch, U.S. Environmental Protection Agency	X

Interested Parties in Attendance

Full Name	Organization	4/2/21
Daniel Huard	Humann Building Solutions, LLC	X
Viken Koukounian	K.R. Moeller Associates Ltd.	X

Staff in Attendance

Full Name	Organization	4/2/21
Emily Marx	Secretariat, GBI	X
Sara Rademacher	Staff, GBI	X
Micah Thomas	Staff, GBI	X

Welcome

Chair Lawrence (Buddy) Humphries welcomed everyone to the meeting.

Roll Call

Secretariat Emily Marx took roll call to establish quorum, reviewed the GBI Anti-Trust Policy, Code of Conduct policy and notified participants that the call was being recorded for the purpose of preparing minutes. No objections or concerns were raised.

Marx noted the three interest categories of GBI's Consensus process and asked if there were any changes to anyone's category. No changes were stated, and balance was noted.

Administrative Items

Humphries reviewed the agenda and asked if anyone had any comments or concerns. There were no comments or concerns.

MOTION: A Motion was made, seconded, and carried unanimously to approve the Agenda as presented.

Voting Member Training

Marx gave a training on GoToWebinar software, as well as GBI's Code of Conduct which included examples of violations and due process of a person with a violation. She also reviewed Robert's Rules of Order and noted steps of a motion, including amendments. Marx discussed the GBI Pre-draft standard process and stated that members will have at least 14 days to submit their ballot on the Pre-draft. She also noted that eventually the Existing Buildings (EB) Standard will be used to create protocols and guidance documents for GBI. She stated that staff, with the aid of many subject matter experts, created the criteria for the Pre-draft standard and the Standard Committee approved its release to the Consensus Body for Existing Buildings on March 26, 2021. Marx also discussed the separation of Existing Buildings and New Construction working groups and the process of public comment periods.

Existing Buildings Pre-Draft Review

Micah Thomas reviewed the Assessment Areas and point values for the Existing Buildings Pre-draft standard. He noted point differences between the most recent EB module and the pre-draft standard. Thomas discussed reasons that topics were included and how sections were weighted with points. He also noted various references and tools that were used to create the criteria. Thomas explained the criteria that was expanded from the most recent version of the EB module, such as the energy and water consumption pathways. Thomas noted that some items have been added to the Pre-draft that were also included in the New Construction standard. Thomas stated that some areas have more points because they contain many different topics, such as the Indoor Environment Quality area which includes sections from Acoustical Privacy to Ventilation. Thomas noted that GBI partnered with various organizations, such as Fitwel and IAPMO, to develop criteria. He also reviewed new criteria, such as water bottle refilling stations, and a new section on Health and Wellness.

A member asked what was available for comment, which staff noted was everything except the Foreword. It was also stated that point weightings are open for comment. Marx stated that substantive and editorial comments are all welcome.

In response to a question, Thomas explained that the Technical Manual is not open for public comment but if anyone notes any revisions that should take place, such as additional assessment guidance or references, they are welcome to submit them. They will be reviewed by staff and revisions will take place outside of the consensus process. He also noted that the intention is to sunset an older module of the EB program in the GBI v3 software. He did note that some state restrictions slow down the process of modules being released. He also stated that the pre-draft content is live in the Green Globes v3 software, and all revisions and changes to it will go into the EB 2023 v3 module.

Action Items

GBI staff will send out the EB Pre-draft standard, Letter Ballot #1, and EB Technical Manual following the call today. Marx noted that the due date for the ballot is April 19, 2021.

MOTION: The motion was made, seconded, and carried unanimously to adjourn.

Meeting adjourned at 1:30 PM EST.